



2023-2024 Important LIST Information

Quarterly LIST Lead Meeting Schedule:

- September 27, 2023: 11:00am – 12:30pm
- January 10, 2024: 1:00pm – 2:30pm
- April 24, 2024: 11:00am – 12:30pm

Link: Join Zoom Meeting: <https://us06web.zoom.us/j/84324860509?pwd=UGU5WDh1ekVQU012Zkl5cFBjYjRPdz09>
 Meeting ID: 843 2486 0509 | Passcode: 801737

Due Dates:

Date	Deliverable
ASAP	Quarter 1 cash request (4 equal payments of \$5,416.75)
September 15	Quarter 2 cash request (4 equal payments of \$5,416.75)
October 13	Quarterly <u>report on expenditures</u> Quarterly <u>report on project progress</u>
December 15	Quarter 3 cash request (4 equal payments of \$5,416.75) Budget revisions (if necessary)
January 12	Quarterly financial <u>report on expenditures</u> Quarterly <u>report on project progress</u>
March 15	Quarter 4 cash request (4 equal payments of \$5,416.75)
March 25	Budget revisions (if necessary)
April 12	Quarterly <u>report on expenditures</u> Quarterly <u>report on project progress</u>
May 1	Budget & workplan for YR 10 (2023-24) Include contact info, meeting dates and location for upcoming year
July 12	Final Financial/Budget report -YR 10 (July 1, 2023 – June 30, 2024) Programmatic report - YR 10 (July 1, 2023 – June 30, 2024) submitted with financial report